

TIFFANIE PIERSON

QUALIFICATIONS SUMMARY

A diplomatic and persuasive influencer who assess situations and moves people to action. A strong ability to conceptualize and execute a vision from ideation while managing milestones, adapting to change and, shifting priorities. Dynamic and collaborative team player with the ability to handle multiple tasks simultaneously and manage high workload with a confident and positive attitude to achieve desired results. Core competencies include:

| Team Collaboration | Problem Solving | Presenting | Relationship Development | Training | Data Management | Coachable | Project Management | Public Speaking | Resource Allocation | Correspondence and Follow Up

CONTACT

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EDUCATION

Northern Arizona University Flagstaff, AZ - In process

M.Ed - Educational Leadership

Texas Women University Denton, TX - 2013

Master of Business Administration

The University of Houston Houston, TX - 2007

Bachelor of Arts in English

PROFESSIONAL AFFILIATIONS

- Phi Kappa Phi
- Greater Phoenix Urban League - Young Professionals

LEADERSHIP & VOLUNTEERING

- **iD.A.Y. Dream, Volunteer**, Educating youth and parents about the nonprofit and encouraging involvement
- **Northwest Harvest Kent Warehouse, Volunteer**, Repacking bulk food into family-sized portions and sorting donations
- **Feed My Starving Children, Volunteer**, Repacking bulk food into family-sized portions and sorting donations

AWARDS

1st Place Winner 2018 Hackathon Kurt DelBene
Sponsored Smart Build Hack

EXPERIENCE

Extended Education Specialist

Gilbert Public Schools | 2019 to present

- With Governing Board approval piloted the Global Academy Hybrid Option, a new blended program, for the school district.
- Reconciled previous year's budgets to ensure accuracy for the upcoming planning cycle.
- Designed program website pages.
- Collaborated with district stakeholders to coordinate logistics for secondary summer school including, transportation, testing, technology services, creating course offerings and master schedule.
- Trained over 70 district administrators on secondary summer school registration policy/procedures, and best practices.
- Designed, created, and distributed marketing flyers for extended education opportunities.

M365 Core, Business Operations

Microsoft Corporation, Redmond, WA | 2017 to 2018

- Collaborated with management teams to deliver proactive management of the team's budget and headcount to ensure clear tracking and allocation of team resources assigned programs
- Provided support including delivering Rhythm of the Business processes, budget reviews, leadership meetings, and strategy reviews.
- Led a team of Engineers and Program Managers on a full cycle, international recruiting event in Ghana, Africa coordinating the logistics, negotiated and booked venues and vendors.
- Planned, organized and facilitated logistics for Substrate Day, an internal conference with over 1000 attendees.
- Served as Hackathon Team Lead, where my team secured 1st place of Executive Sponsored hack. Aligned team goals and defined the resources required for the completion of a project and allocated resources accordingly.

Interventionist

Humble Independent School District, Houston, TX | 2015 to 2016

- Designed specialized training for students who had academic deficiencies.
- Facilitated discussion of data to drive decisions around differentiated instruction.
- Evaluated students' progress and attainment of proficiency levels as well as growth in educational abilities, attitude, and conduct.
- Collaborated with classroom teachers to configure lessons that enabled students to master areas of deficiency and achieve core objectives.
- Increased student pass rate by 60% in the first semester.
- Presented to stakeholders and drove cross-functional team discussion reporting on students' evaluations, problems and solutions, and how to leverage their progress. Created and implemented student goal setting, progress monitoring and data collection documents.

Department Chair and Skills Specialist

Aldine Independent School District, Houston, TX | 2009 to 2014

- Created lesson plans describing daily learning experiences correlated with the approved curriculum and State and District standards.
- Facilitated instruction based on current research-based technologies.
- Designed and developed face-to-face children's educational social studies curriculum for in-school and summer school programs.
- Assisted with the creation of the social studies program district scope and sequence for intermediate students.
- Managed a team of instructors to deliver and ensure participant engagement/satisfaction, while serving as a mentor, coaching, and providing resources to new teachers for five years
- Created curriculum and planned for science and studies in the classroom, developed and displayed scoring rubrics to assess student progress.
- Delivered learning experiences in full inclusion with gifted and learning support students.